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**Newcastle Safeguarding Adults Board Strategic Annual Plan 2022-23**

**“Ensuring Newcastle is an increasingly safer city for adults at risk of abuse or neglect.”**

The Care Act (2014) requires all Safeguarding Adult Boards to produce and publish a Strategic Annual Plan.

The Newcastle Safeguarding Adults Board (NSAB) Strategic Annual Plan provides information on specific objectives, supporting actions and target timescales required to deliver the Board’s vision and priorities. It sets out how the NSAB seeks to prevent abuse and neglect and how the NSAB will protect people with care and support needs who are or may be at risk.

The Strategic Annual Plan is informed by a number of different sources including:

* Legislation, specifically the requirements of the Care Act (2014);
* Performance information and data analysis;
* Learning from case reviews;
* Priorities emerging form joint work with other multi-agency partnerships e.g. Newcastle Safeguarding Children’s Partnership (NSCP) and Safe Newcastle
* Learning from all partner agency experiences and reponses during the Covid Pandemic
* Consultation with partners, the public and practitioners.

The Strategic Annual Plan attempts to address weaknesses and respond to opportunities that have been identified. Progress in relation to the plan will be reviewed at each NSAB meeting. A Red Amber Green (RAG) rating is used to assess progress in relation to each action area. The following index indicates how the rating is decided:

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| **Status Rating** | |
| **Green** | **Action on track and progressing to plan, no problems that will impact on schedule. No action required from NSAB.** |
| **Amber** | **Some problems and or delays with the action but expected to recover. Highlighted to inform NSAB, to be monitored and reviewed** |
| **Red** | **Major problems and issues threatening the action, behind schedule and not expected to recover. Requires intervention from NSAB** |
| **Complete** | **Action fully completed** |

**Given the ongoing impact of the Covid-19 pandemic, this year’s Strategic Annual Plan includes a number of actions carried forward from the previous year.**

The NSAB works closely with other partnerships and organisations to achieve and support objectives that keep adults with care and support needs safe in Newcastle. The Strategic Annual Plan identifies which actions the Board leads on, and which it contributes to and influences.

**Glossary**

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| **ADASS** | Association of Directors of Adult Social Services |
| **CESV** | Criminal Exploitation and Serious Violence |
| **CCG** | Clinical Commissioning Group |
| **DoLS** | Deprivation of Liberty Safeguards |
| **IPC** | Improving Practice Committee |
| **LGA** | Local Government Association |
| **LPS** | Liberty Protection Safeguards |
| **MASH** | Multi-Agency Safeguarding Hub |
| **MCA** | Mental Capacity Act |
| **MSET** | Missing, Sexually Exploited, Trafficked (Sub-Committee) |
| **MSP** | Making Safeguarding Personal |
| **NSAB** | Newcastle Safeguarding Adults Board |
| **NSCP** | Newcastle Safeguarding Children’s Partnership |
| **SAP** | Strategic Annual Plan |
| **SAR** | Safeguarding Adults Review |
| **VCS** | Voluntary and Community Sector |
| **YHN** | Your Homes Newcastle |
| **YJPB** | Youth Justice Partnership Board |

**NSAB Strategic Annual Plan 2022-23**

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| **1. Empowerment: Individuals will be asked what they want as the outcomes from the safeguarding process and these outcomes will directly inform what happens wherever possible.** | | | | | | | | | |
|  | **Rationale** | **Outcome** | **Action(s)** | **Lead Officer or Group** | **Timescale/**  **Review Date** | **Status** | **Progress** | **Evidence of Achievement** |
| 1.1 | * Care Act 2014 * [Making Safeguarding Personal Toolkit 2020](https://www.local.gov.uk/msp-toolkit) * MSP Scorecard 2021-22. * NSAB Self-Assessment Responses 2021-22 | People at risk of harm (or their representatives) are **asked what they want to happen as a result of a safeguarding adults concern** and these views inform the Section 42 enquiry. | 1. NSAB to receive a twice-yearly report from the Improving Practice Committee on the Making Safeguarding Personal (MSP) Scorecard 2. Multi-agency audit of referral forms to ensure essential MSP information is being included. 3. Explore whether there is a need to more robustly challenge referrers who have not sought consent and/or the views of the adult at risk or their representative. | Improving Practice Committee  *(NSAB Lead)*  Multi-agency audit group  *(NSAB Lead)*  Improving Practice Committee/Multi-agency audit group  *(NSAB Lead)* | Sep 2022  Jan 2023  May 2022  Sep 2022 | **Red**  **Amber**  **Green**  Complete | **May:** |  |
| **July:** |
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| 1.2 | * [Making Safeguarding Personal Toolkit 2020](https://www.local.gov.uk/msp-toolkit) * SAP 2021-22. | People who have been involved in safeguarding adults enquiries have the opportunity to **feedback on their experience** and this informs service development | 1. Explore different methods for people to be able to provide feedback on their experience of the safeguarding adults process. | NSAB Coordinator and Service Improvement Lead, Safeguarding Adults | March 2023 | **Red**  **Amber**  **Green**  Complete | **May:** |  |
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| **2. Protection: Individuals will get help and support to report abuse and neglect and get help to take part in the safeguarding process.** | | | | | | | | | |
| **Rationale** | | **Outcome** | **Action(s)** | **Lead Officer or Group** | **Timescale/**  **Review Date** | **Status** | **Progress** | **Evidence of Achievement** |
| 2.1 | * ADASS National Safeguarding Adults Policy Network Action Plan * Safeguarding Adults Reviews (national) * NSAB Strategic Annual Plan 2021-22 | The NSAB seeks to understand and **address factors** which may **increase vulnerability or risks** to adults with care and support needs, in particular the safeguarding people with **multiple and complex needs, experiencing homelessness.** | 1. Receive a further update on the ongoing work between Safeguarding Adults and the Active Inclusion Service, benchmarking practice in Newcastle against the LGA briefing on [Adult safeguarding and homelessness: a briefing on positive practice](https://www.local.gov.uk/publications/adult-safeguarding-and-homelessness-briefing-positive-practice) | Newcastle City Council *(NSAB Lead)* | November 2022 | **Red**  **Amber**  **Green**  Complete | **May:** |  |
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| **Rationale** | | **Outcome** | **Action(s)** | **Lead Officer or Group** | **Timescale/**  **Review Date** | **Status** | **Progress** | **Evidence of Achievement** |
| 2.2 | * Adult L SAR * University of Northumbria and Sunderland Uniiversity Research * ADASS/LGA Briefing on Carers and Safeguarding. | The NSAB seeks to understand and **address factors** which may **increase vulnerability or risks** to adults with care and support needs, in particular the safeguarding **older people experiencing domestic abuse.** | 1. Development of a briefing around older people and domestic abuse to be produced and circulated. 2. Work alongside the Domestic Abuse Partnership Board to ensure there is training that covers domestic abuse and older people. 3. Consider updated ADASS/LGA Briefing on Carers and Safeguarding and implications for policy, practice and training in Newcastle. | NSAB Coordinator *(NSAB Lead)*  Learning and Development Committee *(NSAB contribute/influence)*  Improving Practice Committee  *(NSAB contribute/influence)* | June 2022  September 2022  September 2022 | **Red**  **Amber**  **Green**  Complete | **May:** |  |
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| 2.3 | * Care Act 2014 * Adult L SAR | **Ensure key safeguarding messages are promoted** using a wide variety of tools and methods. | Continue to implement the NSAB Communications Strategy, specific actions for 2020-21 to include:   1. User testing and analysis of usage of the newcastlesafeguarding.org.uk website informs improvements to the site. 2. Creative and new methods of sharing key messages and resources are used with practitioners. 3. Co-ordinated activity during Safeguarding Adults Week 2022. | NSAB Coordinator  All agencies  *(NSAB Lead)* | January 2023 | **Red**  **Amber**  **Green**  Complete | **May:** |  |
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| 2.4 | * Care Act 2014 * NSAB Strategic Annual Plan 2021-22 | There are **robust processes** that assist with fact-finding during a S42 enquiry**.** | 1. NSAB receives an update on the establishment of a process for the forensic assessment of injuries in adults. | NHS Newcastle Gateshead Clinical Commissioning Group  *(NSAB Lead)* | September 2022 | **Red**  **Amber**  **Green**  Complete | **May:** |  |
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| 2.5 | * Adult L SAR | The NSAB seeks to understand and **address factors** which may **increase vulnerability or risks** to adults with care and support needs, in particular the safeguarding **adults at risk of self-neglect** | 1. Undertake a thematic review around self-neglect. 2. Contribute to regional (ADASS-led) communications activity around self-neglect 3. Review and re-launch self-neglect guidance | SAR Committee  *(NSAB Lead)*  Newcastle City Council  *(NSAB contribute/influence)*  SAR and IPC Committees  *(NSAB Lead)* | May 2022  May 2022  November 2022 | **Red**  **Amber**  **Green**  Complete | **May:** |  |
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| **3. Proportionality:** Individuals will be confident that professionals will work for their best interests and that professionals will only get involved as much as is needed. | | | | | | | | |
| **Rationale** | | **Outcome** | **Action(s)** | **Lead Officer or Group** | **Timescale/**  **Review Date** | **Status** | **Progress** | **Evidence of Achievement** | |
| 3.1 | * Learning from SARs (local and national) * NSAB Self-Assessment 2021-22 * Preparation for LPS. | Practitioners are **confident in their application of the Mental Capacity Act 2005** | 1. Partner agencies provide a position statement to the NSAB in relation to their MCA practice which will allow Board members to promote good practice and address any challenges highlighted. | All NSAB members  *(NSAB Lead)* | May 2022 | **Red**  **Amber**  **Green**  Complete | **May:** |  | |
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| 3.2 | * Liberty Protection Safeguards (LPS) | Members of the NSAB are kept updated and involved in **LPS developments**. | 1. The NSAB receive updates on the local implementation of the LPS. | Newcastle City Council, Newcastle Gateshead Clinical Commissioning Group, Cumbria Northumberland Tyne and Wear NHS Foundation Trust & Newcastle Hospitals NHS Foundation Trust.  *(NSAB Lead)* | May 2022  November 2022 | **Red**  **Amber**  **Green**  Complete | **May:** |  | |
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| **4. Prevention**: Individuals will receive clear information about what abuse and neglect is, how to recognise the signs and what they can do to seek help and support. | | | | | | | | | |
| **Rationale** | | **Outcome** | **Action(s)** | **Lead Officer or Group** | **Timescale/**  **Review Date** | **Status** | **Progress** | **Evidence of Achievement** |
| 4.1 | * NSAB Self-Assessment Session 2019 * Covid recovery/refocus * LGA/ADASS Safeguarding Concerns Guidance. * Adult L Learning | The **workforce** in Newcastle is **accessing high quality learning and development** opportunities approprioate to their role. | 1. All partner agencies of the NSAB to provide assurance around their safeguarding adults training (uptake, content, training policy). 2. Explore opportunities for new and creative delivery methods. 3. Training programme for 2022-23 to offer multi-agency training around:  * Self-neglect * Financial abuse * Domestic abuse and older people (see 2.2) * Learning from the pandemic | NSAB Learning and Development Committee  (NSAB Lead) | March 2023  March 2023  September 2022 | **Red**  **Amber**  **Green**  Complete | **May:** |  |
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| 4.2 | * Newcastle Criminal Exploitation and Serious Violence Strategy | People are **confident in responding to concerns about criminal exploitation** | 1. The NSAB receives updates on progress against the reviewed Criminal Exploitation and Serious Violence Strategy Delivery Plan. | MSET Sub-Committee  *(NSAB contribute/influence)*  *Assurance on progress provided to the Newcastle Partnerships Group.* | July 2022 | **Red**  **Amber**  **Green**  Complete | **May:** |  |
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| **Rationale** | | **Outcome** | **Action(s)** | **Lead Officer or Group** | **Timescale/**  **Review Date** | **Status** | **Progress** | **Evidence of Achievement** |
| 4.3 | * Poverty and safeguarding adults work undertaken in 2020-21. * Adult L SAR. * Adult M Appreciative Inquiry. | The NSAB **learns from any increased financial vulnerabilities** and the links to abuse and neglect. | 1. Consider how routine conversations about finances and money can be built into the safeguarding adults process. 2. Update of self-neglect guidance as a result of findings from poverty audit and surveys. 3. Receive updates on safeguarding adults involvement in Partnerships for People and Place Project | Improving Practice Committee *(NSAB lead)*  NSAB Coordinator (*NSAB Lead)*  Newcastle City Council *(NSAB contribute/influence)* | November 2022  November 2022  May 2022 | **Red**  **Amber**  **Green**  Complete | **May:** |  |
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| 4.4 | * Adult L SAR | The NSAB seeks to understand and **address factors** which may **increase vulnerability or risks** to adults with care and support needs, in particular the safeguarding **adults who use alcohol problematically** | 1. NSAB to undertake work with public health on training and other available resources to upskill the workforce who may work with adults who use alcohol problematically. This should include the complexity of Mental Capacity Assessment in those adults. 2. NSAB should work with partner agencies towards the wider use of the alcohol identification and brief advice (IBA) model, including the use of screening tools for alcohol use. 3. NSAB to set up a task and finish group to identify relevant elements of Safeguarding Vulnerable Dependent Drinkers, England and Wales report and consider actions needed for implementation | NSAB Coordinator & Senior Specialist (Drugs and Alcohol), Public Health  *(NSAB Lead)*  All agencies  *(NSAB Lead)*  NSAB Coordinator  All agencies  *(NSAB Lead)* | September 2022  January 2023  September 2022 | **Red**  **Amber**  **Green**  Complete | **May:** |  |
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| 4.5 | * Learning from SARs/DHRs/CSPRs | The NSAB **learns from Safeguarding Adults Reviews** and as a result policy, procedures and practice are developed further. | 1. The NSAB addresses learning from local, regional and national Safeguarding Adults Reviews, Domestic Homicide Reviews and Child Safeguarding Practice Reviews. | NSAB Coordinator  *(NSAB lead)* | As soon as the learning is identified. | **Red**  **Amber**  **Green**  Complete | **May:** |  |
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| **5. Partnership**: Individuals will be confident that professionals will work together to get the best outcomes for them. | | | | | | | | | |
| **Rationale** | | **Outcome** | **Action(s)** | **Lead Officer or Group** | **Timescale/**  **Review Date** | **Status** | **Progress** | **Evidence of Achievement** |
| 5.1 | * Covid recovery/refocus * NSAB Self-Assessment Session 2020-21. * S42 audit 2020-21 | Improve **multi-agency working** around safeguarding adults.  Provide a more **coordinated and efficient response** to the mental health concerns referred through safeguarding adults procedures. | 1. The NSAB receives regular updates about MASH developments. 2. Continue to explore the involvement of mental health services within the Adult MASH. | MASH Steering Group  *(NSAB Lead)*  Newcastle Gateshead CCG  *(NSAB Lead)* | May 2022  July 2022 | **Red**  **Amber**  **Green**  Complete | **May:** |  |
| **July:** |
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| 5.2 | * Covid recovery/refocus * NSAB performance information. | Safeguarding adults resources are being used effectively. | 1. The NSAB has a greater understanding of increased and sustained demand within the safeguarding adults system and explores opportunities to address this. | All partner agencies *(NSAB Lead)* | July 2022 | **Red**  **Amber**  **Green**  Complete | **May:** |  |
| **July:** |
| **September:** |
| **November:** |
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| 5.3 | * Learning from SARs/DHRs * NSAB Self-Assessment 2021-22 | GP involvement in Safeguarding Adults Enquiries is strengthened. | 1. NSAB to receive a report on the audit, training and quality improvement work being undertaken in relation to GP and primary care involvement in safeguarding adults enquiries. | Newcastle Gateshead CCG *(NSAB Lead)* | March 2023 | **Red**  **Amber**  **Green**  Complete | **May:** |  |
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| **6. Accountability: Individuals will receive timely help they need from the person or agency best placed to provide it.** | | | | | | | | | |  | |
| **Rationale** | | **Outcome** | **Action(s)** | **Lead Officer or Group** | **Timescale/**  **Review Date** | **Status** | **Progress** | **Evidence of Achievement** |
| 6.1 | * Covid recovery/refocus * Policy and procedure review. * NSAB Self-Assessment Session 2019 * VCS feedback 2019 | **Multi-agency safeguarding adults policy and procedures are updated** in line with their three year review period and in light of any changes to operational practice due to Covid-19. | 1. NSAB Policy and Procedures to be updated. To include:  * Changes to procedures (e.g use of technology, virtual meetings) that were introduced as a result of Covid-19. * Learning from the Adult L SAR * The approach to providing feedback to referrers. | NSAB Coordinator *(Task and Finish Group under IPC).* | July 2022 | **Red**  **Amber**  **Green**  Complete | **May:** |  | | |
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| **September:** |
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| 6.2 | * NSAB Self-Assessment Session 2019 | NSAB members have **confidence in their role** and are able to contribute to the **effective functioning of the Board**. | 1. Provide Board member training on their roles and responsibilities. 2. Production of a clear and explicit Board Member responsibilities profile 3. Production of a Board Member Induction Plan | NSAB Coordinator  *(NSAB Lead)*  NSAB Coordinator  *(NSAB Lead)*  NSAB Coordinator  *(NSAB Lead)* | November 2022 | **Red**  **Amber**  **Green**  Complete | **May:** |  |
| **July:** |
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| 6.3 | * NSAB Self-Assessment Session 2021-22 * Adult L SAR Learning | There is **clarity on the relationships** between the NSAB and other **relevant local strategic partnerships**. | 1. An overaraching governance document is produced explaining the key roles and responsibilities of the relevant local strategic partnerships involved in safeguarding. 2. NSAB to ensure that there is a link into the Domestic Abuse Partnership Board in terms of reporting to and from. | Newcastle Partnerships Group *(NSAB Contribute/Influence)*  NSAB Coordinator  *(NSAB Contribute/Influence)* | November 2022  May 2022 | **Red**  **Amber**  **Green**  Complete | **May:** |  |
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**NSAB Core Business Plan 2022-23**

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| **Business Action(s)** | | **Timescale/**  **Board Meeting** | **Status** | **Evidence of Achievement** |
| **1.** | Half day development sessions to be held at least bi-annually for NSAB members. These may be held jointly with other Boards/Partnerships. | * March 2023 | ***Outstanding***  ***On course***  *Complete* |  |
| **2.** | Review and update NSAB Partnership Agreement | * March 2023 | ***Outstanding***  ***On course***  *Complete* |  |
| **3.** | Review and update NSAB Information Sharing Agreement | * March 2023 | ***Outstanding***  ***On course***  *Complete* |  |
| **4.** | The NSAB receives performance reports on a bi-annual basis with more frequent exception reporting if concerning patterns or trends are identified. | * July 2022 * January 2023 | ***Outstanding***  ***On course***  *Complete* |  |
| **5.** | Hold an annual self-assessment / challenge event | * December 2022 | ***Outstanding***  ***On course***  *Complete* |  |
| **6.** | Production of Newcastle Safeguarding Adult Board Annual Report 2020-21 | * May 2022   (agency submissions)   * July 2022   (Draft version for NSAB)   * September 2022   (sign-off by NSAB)   * October 2023   (Reported to City Futures Board, Health Scrutiny Committee) | ***Outstanding***  ***On course***  *Complete* |  |
| **7.** | Production of Newcastle Safeguarding Adults Board Strategic Annual Plan 2022-23 | * December 2022 (consultation begins) * January 2023 (draft version at NSAB) * March 2023 (sign-off at NSAB) | ***Outstanding***  ***On course***  *Complete* |  |
| **8.** | NSAB to ensure that policy, procedures and practice guidance are updated to reflect any changes in legislation or learning from cases. | * As required | **Outstanding**  **On course**  Complete |  |
| **9.** | Review the membership and terms of reference of the sub-committees.  (In addition to any gaps in membership/attendance to be highlighted to NSAB as required via sub-committee reports.) | * March 2023 | **Outstanding**  **On course**  Complete |  |
| **10.** | Receive specific updates/assurance on areas of work that are of relevance to the work of the NSAB e.g. from Community Safety/commissioning/public health colleagues | * As required | **Outstanding**  **On course**  Complete | The following NSAB standing agenda items support this aim as part of Core Business:   * Sharing of summary minutes/information from other strategic partnerships * Quality Surveillence Group update * Safeguarding concerns (themes) |
| **11.** | NSAB Risk Register to be updated and agreed by Board members | At each NSAB meeting until Covid risks stablise. | **Outstanding**  **On course**  Complete |  |
| **12.** | The NSAB influences national policy and practice based on learning from cases. | As required and opportunities arise. | **Outstanding**  **On course**  Complete |  |